



**Borrower's Basic Fact Sheet for Small Enterprises**  
**Prescribed under General Regulation SME R-2**

Date of Request: \_\_\_\_\_

**1. BUSINESS STATUS:**

Proprietorship	Partnership	Other
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**2. BORROWER'S PROFILE:**

**A. Business Details:**

Name of Business		Address	
Business Phone No.		Fax No. (If available)	E-mail Address (If available)
Import Registration (If available)	Export Registration (If available)	Date of Establishment	Date of opening of A/c

**B. Owners/Partners/Directors Details:**

Name			Address		
Phone No.			Fax:	E-mail Address (If available)	
Office	Res.	Cell			
Computerized National Identity Card				National Tax No. (If available)	
Share-holding Amount			% of Share-holding		

**3. NATURE OF BUSINESS:**

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**4. BUSINESS HANDLED/EFFECTED WITH ALL FINANCIAL INSTITUTIONS DURING THE LAST ACCOUNTING YEAR:**

Imports (if any)	Exports (if any)	Remittances effected (if any)
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**5. DETAILS OF FINANCING FACILITIES (BOTH BUSINESS AND PERSONAL)**

S. No	Nature of Facility (Funded/Non Funded)	Name of Bank	Existing/new/or Enhancement	Collaterals	Tenor	Amount Availed	Amount Overdue (if any)

**6. DETAILS OF WRITE-OFF, RESCHEDULING/ RESTRUCTURING (IF ANY)**

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**7. Latest Audited Financial Statements as per requirements of Regulation SE-3 to be submitted with the Loan Application Form (LAF).**

I certify and undertake that the information furnished above is true to the best of my knowledge.

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**BORROWER'S SIGNATURE**